

St John's CE Primary School



School Prospectus 2019-20

Executive Headteacher: Mr. T Bennett

Executive Head of School: Mr D Rubin

Chair of Governing Body: Mr. R Precey

St John's CE Primary School, Bethnal Green, is a Voluntary Aided Church of England Primary School federated with St Paul's Whitechapel CE Primary School, in the London Borough of Tower Hamlets.

www.st-johns.towerhamlets.sch.uk

Welcome to St John's CE Primary School, Bethnal Green

Dear parent/ carer,



St John's is a voluntary aided (VA) Church of England (CE) primary school, working in partnership with both the London Borough of Tower Hamlets and the London Diocesan Board for Schools. In September 2014 St John's was federated with St Paul's CE Primary School in Whitechapel.

The decision to federate was made so that the schools could share expertise and resources, to enhance our staff development provision and to provide opportunities for collaborative working. The two schools share a single, federated, governing body. In VA schools, the majority of the governing body (the 'foundation') is appointed, after consultation, by various church authorities. More details about this can be found on page 9.

In this prospectus you will find information about many aspects of the school life, how it is organised, what we endeavour to offer our children, what we expect of them and how we go about achieving our goals.

Our ethos is to regard each child as a valued individual; we try to ensure that the education they receive is of the highest quality so that it prepares them for the next stage in their lives. We feel that this is best achieved in partnership with parents and families and we encourage you to play as active a role as possible in your child's education and development.

Senior leaders are available in the playground before school begins each day so that you can have a quick word with us. If you wish to discuss anything at length with a member of staff it is sensible to make an appointment as they are often busy and cannot always stop to talk especially during lesson time. We will always try to give you as much time as necessary to discuss any concerns.

The staff and I are looking forward to a very positive working relationship with you and your children.

Terry Bennett

Executive Headteacher

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Federation Mission Statement

St John's and St Paul's Whitechapel Church of England Primary School provide a caring, inclusive and supportive community, with a distinctive Christian environment and ethos, of which all children and staff are valued members. We have high expectations and are ambitious for our children. We believe that people learn in a variety of different ways and that teaching should reflect this. We provide a rich and varied learning environment that offers our children and staff every opportunity to succeed and flourish, now and in the future.

Federation Vision

We aim to:

- offer a secure, caring and healthy environment, one that fosters physical and emotional well-being for everyone at the school.
- recognize and develop each individual's strengths and talents.
- enable children to become confident, resourceful, inquisitive and independent learners.
- foster children's self-esteem and self-respect, and help them build positive relationships with other people, by respecting the ideas, attitudes, values and feelings of others.
- equip children with resilience and creativity, so that they are able to adapt to change and benefit from future opportunities.
- help children grow as part of the local Tower Hamlets community, showing respect for its mix of cultures, and help them feel valued as part of this community and of society as a whole.
- help children grow into responsible, independent and positive local and global citizens.
- offer a broad and balanced curriculum catering for individual needs regardless of race, creed, gender, or disability within the National Curriculum requirements.

History of the school

St John's is 178 years old, and one of the oldest schools in the borough of Tower Hamlets. Originally built in 1841, and accommodating up to 670 children, the school's original charter stated an intention to offer the poorest children of the area a 'good, sound education'.

Today, the Victorian building still has many structural clues which give an insight into how the building was used many years ago but you'll have to look closely! Over the past ten years, the school has undertaken some extensive refurbishment to enhance the usage of our school space and works are planned to continue over the next year with refurbishment to the reception area and playground.

In September 2012 we opened our new building for our pupils in Nursery and Reception which was built on a section of our large playground. This space helps provide the very best start for the youngest entrants to our school.



The School Community September 2019

Federation Staff

| | |
|--------------------------|---------------|
| Executive Headteacher | Terry Bennett |
| Executive Head of School | Darren Rubin |
| SENCo | Marie Dixson |
| Fed. Business Manager | Lisa Potten |

| | |
|--------------------------|-------------|
| Speech & Lang. Therapist | Anna Geaves |
|--------------------------|-------------|

St John's School

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|-----------------------|--------------|
| Deputy Headteacher | Martin Hurst |
| Assistant Headteacher | Eleanor Wall |

Foundation Stage

| | |
|--------------------|--------------------|
| Early Years Leader | Phoebe Brownbill |
| Nursery Nurse | Susan Stevens |
| Teaching Assistant | Christine Macharia |
| Teaching Assistant | Sadika Ali |

Key Stage 1

| | |
|----------------|---------------|
| Year 1 teacher | Bethan Pink |
| Year 2 teacher | Natasha Moses |

Key Stage 2

| | |
|-----------------|---|
| Year 3 teacher | Andrew Smee |
| Year 4 teacher | Lydia Bahi |
| Year 5 teachers | Martin Hurst/ Kirsty Walker/ Harry Jervis |
| Year 6 teacher | Ellie Wall |
| Cover teachers | Alistair Agnew |

Inclusion Team

| | |
|---------------------|--|
| Teaching Assistants | Rumena Akter, Saima Khatun Monwara Begum, Toby Whelan Trudi Wood, Laila Gene-Fleix, Carly Small |
|---------------------|--|

1:1 Teaching Assistants

| |
|--|
| Janis Bilston, Casey Baxter, Simone Platovnjak |
|--|

| | |
|--------------------------|---------------|
| Health Mentor | Malcolm Aklay |
| Place2be Project Manager | Kam Perera |
| Therapists | |

Parent Support

| | |
|---------------------|------------------------------|
| Home School Liaison | Denise Foster, Rashina Begum |
|---------------------|------------------------------|

Office Staff

| | |
|----------------|-----------------|
| Administration | Shahidha Khatun |
|----------------|-----------------|

| | |
|-----------|--------------|
| Librarian | Shajan Hekim |
|-----------|--------------|

Premises Staff

| | |
|------------------|---|
| Premises Manager | John Jones |
| Cleaners | Maggie Brophy, Gary Davis, Vania Fontaine |

Lunchtime Staff

| | |
|--------------------------|---|
| Cook | Kim Taylor, |
| Kitchen Assistants | Sue Sherman, Matilda |
| Senior Midday Supervisor | Penny Howard |
| Midday Supervisors | Maggie Brophy, Asma Miah Brenda Batters, |

| | |
|----------------|-------------------------------|
| Breakfast Club | Maggie Brophy, Malcolm Aklay, |
|----------------|-------------------------------|

Admissions

Prospective parents are encouraged to make an appointment with the school office to be shown around the school. You will be given an application form to complete and will be asked to provide a birth certificate and a proof of address.

There may be more applications than there are places available for the children, especially for the Nursery and Reception class.

The Governors, who are responsible for admissions to the school, have agreed with the Local Authority to admit 30 pupils for each year group (26 for the Nursery). These arrangements and the admissions criteria are reviewed regularly.

When there are more applications than there are places available the Governors will admit pupils according to the criteria set out in the school's Admissions Policy.

Admission to the Reception Class

Children with their 5th birthday between 1st September 2015 and 31st August 2016 will start Reception in September 2020. You will be informed whether your application has been successful in April and given a starting date before the end of the Summer Term preceding entry.

Admissions Appeal Committee

Parents who are not offered a place for their child are entitled to appeal to an independent committee under provisions of the Education Act 1980. A letter should be sent to the Clerk to the Appeal Committee, via the school, within 14 days from the notification of the decision not to admit. Parents do not have the right of appeal against a decision not to admit a child to the Nursery Class.

Admissions to the Nursery

No child will be admitted to the Nursery Class before his/her third birthday. The offer and acceptance of a place in the Nursery Class does NOT give an automatic right of entry into the Reception Class.

Transfers to secondary school

Children attending the school range from 3-11 years old. They transfer to secondary school in the September after they are eleven years of age. At the end of Year 6 pupils will transfer to secondary school. This is organised according to Tower Hamlets' Secondary Transfer Policy. You are strongly advised to visit any secondary school that you are considering.

You will be invited to a meeting in the summer term of Year 5 where the process will be explained to you. Parents may choose up to six schools. Application forms are processed by Tower Hamlets Education Department. In March you will hear whether your application has been successful for the school of your choice. If your application is unsuccessful you have the right to appeal. Children go to many different schools in Tower Hamlets and various other London Boroughs. These schools may be Voluntary Aided, Community Schools, Academies, Free Schools or Fee Paying.

Classes for 2019-20

The children are in classes numbered according to the definitions of the National Curriculum. Each class has children of mixed abilities. The maximum number in each class is usually 30 except the Nursery, which has 26 fulltime places.

Infants: Foundation Stage and Key Stage One

Nursery, aged 3/4 (born between 1.9.15 – 31.8.16)

Reception, aged 4/5 (born between 1.9.14 – 31.8.15)

Year 1, aged 5/6 (born between 1.9.13 – 31.8.14)

Year 2, aged 6/7 (born between 1.9.12 – 31.8.13)

Juniors: Key Stage Two

Year 3, aged 7/8 (born between 1.9.11 – 31.8.12)

Year 4, aged 8/9 (born between 1.9.10– 31.8.11)

Year 5, aged 9/10 (born between 1.9.09 – 31.8.10)

Year 6, aged 10/11 (born between 1.9.08– 31.8.09)



Building Maintenance Fund

As a Church of England voluntary aided school governors we are requested by the **London Diocesan Board for Schools** to collect an annual amount for each pupil attending their school. This is known as the Building Maintenance Fund. This money is collected to help pay for any building work or repairs that the school needs.



Each year a school is entitled to bid for money from the repair or rebuild fund; in recent years we have had several major projects. Parents may be asked to pay this contribution when they accept a place for their child in the school.

The School Day

The gates to the playground open at 8:45 a.m. and children can go to their class from 8.50 a.m.

Nursery and Reception children finish at 3.20 p.m. so that parents can collect children from the Early Years building, talk to the teachers if necessary, then collect older siblings from the main building. Years 1 to 6 finish at 3.30 p.m.

Attendance and Punctuality

The day starts punctually at 8.55 a.m. It is vital that your children arrive at school early and ready to start school on time. This is a crucial part of the school day and if they are late they miss essential learning experiences. Children can go straight to their class from 8.50 a.m.

If your child is late or absent for any reason you must inform us by making a phone call to us. Our office staff may phone you if your child is not in school by 9.30 a.m. We should always know why children are not at school.

If a child arrives late regularly the parents will be contacted and the AWA (Attendance & Welfare Adviser) may be informed.

Term Dates & Holidays

The School Calendar for the Year 2019-2020 is on p.12 of this booklet.

Family holidays should not be taken in term time. If you take your children out of school on an extended holiday, such as a trip to visit family overseas, it should be within the normal school holidays. The local authority have introduced a penalty notice scheme to deter families taking holidays in term time. Children absent from school for prolonged periods

may have their name taken off the school roll and therefore lose their place.

School Dinners

School dinners are provided free to children in the Reception Class to Y6.

Our school dinners are prepared and cooked on the premises by our cook, Kim Taylor, and her staff. We follow the three-week menu set by Tower Hamlets Contract Services. There is always a choice of main course so that vegetarians, meat eaters and children who eat a Halal diet are catered for. Each day there is salad, bread, hot vegetables and an alternating choice of potatoes, oven chips or rice. There is also a choice of dessert, which always includes fresh fruit. Milk and water are available at lunch times. Children are encouraged to select a sensible meal and to eat what they choose.

Children are encouraged to eat in a calm and friendly environment while learning correct social skills to use both at school and home.

For Nursery children, a school dinner costs £2.00 a day or £10.00 for a week and must be **paid for in advance**. Dinner money should be given to either the class teacher or the school office on a Monday morning in an envelope clearly marked with the child's name. If you receive Income Support your child may qualify for free school meals. Please check with your local benefit office.

Nursery and Reception children eat their school meal in their own building as part of their educational and social experience.

Children from Reception onwards may bring a packed lunch, which should not contain sweets, biscuits, chocolate, cakes or drinks. Children with packed lunches will be provided with water; St John's is a water-only school. Children may only change their lunch arrangements at the beginning of a term or a half term.

Snacks

Fruit and milk are provided for all children in Early Years and Key Stage 1. Plain bagel pieces are available at the start of the day for all classes. In line with our Healthy Eating policy, Key Stage 2 children can, if they choose, bring snacks of fruit for playtime and if they are attending an after-school club, a drink of water and some fruit.

Birthdays

Children's birthdays are celebrated in school in school assembly and in

children's classes. They may bring a box of sweets (e.g. Roses) to hand out to their classmates on their birthday, but no cakes or other treats. So that all children can be included, please do not provide chocolates with nuts or sweets with gelatine.

Breakfast Club

The school has a breakfast club which aims to offer a healthy breakfast to all children. The club runs from 8 a.m. in the school hall with a charge of £1.00 per day. After 8:30 a.m. breakfast club is FREE! Any child can come to Breakfast Club on a drop-in basis.

After School Clubs

The school runs a number of after school and lunchtime clubs for children in Years 1 to 6. The clubs are run by teaching assistants, other support staff or by external specialists. We try to cover as broad a range of interests as possible. Children commit to a club for a whole term before they may change. We make a small charge for those clubs that cannot be funded by the school's budget. The cost is £10 per term to be paid at the start of the term.

Uniform and Clothing

School uniform must be worn at all times. All uniform should be clearly labelled with the child's name. The school uniform colours are royal blue and gold, with an emblem of the eagle of St John. The main items of uniform are as follows:

- A royal blue sweatshirt with or without school emblem.
- A zipped royal blue fleece with or without school emblem
- A white short-sleeved polo shirt with or without school emblem
- Dark grey trousers, shorts or a grey skirt or pinafore dress.
- Summer dress in blue gingham
- Royal blue or black headscarves
- Black, grey or white socks or tights
- Plain black trainers or school shoes.

Each term, many items of uniform end up as lost property and are never collected, therefore please label your children's clothes with name tags or fabric pens.

PE (physical education) Kit

White T-shirt, black shorts, leggings or tracksuit bottoms, plain black plimsolls or trainers. **Long hair should be tied back at all times.**

For all PE lessons children must have their PE kit. For lessons inside in the hall, children should have bare feet. They are expected to have their kit in school all week. It should be brought into school on Monday and taken home for washing on Friday.

Swimming Kit

Girls: One-piece swimming costume, swimming hat, towel.

Boys: Swimming trunks (not shorts), swimming hat, towel.

All items of uniform with the St John's logo can be obtained from www.tesco.com/ues or at Khalsa in Bethnal Green Road. All other uniform is widely available in shops such as Asda, Woolworths, Marks and Spencer etc.

Jewellery & mobile phones

Children in school should not wear jewellery. Children with pierced ears should wear small stud earrings. Any watches should be small and inconspicuous. They should be removed for PE lessons and handed to the class teacher. Any child seen wearing jewellery will be asked to remove it. It should be locked in the school safe until a parent is able to collect it.

If a child brings a mobile phone into school they should give it in to the school office for safekeeping and collect it at the end of the day.

Water

We encourage children to drink water throughout the school day. All children are given their own cup with their name on it.

Travel to School

Children are encouraged to travel to school on foot, bike, scooter or public transport, rather than by car (there is no safe parking outside the school).

The Daily Mile

All of the children from Nursery through to Year 6 run, walk or jog for 15 minutes a day. In this time some will do a mile, some more than a mile and some a little less. The concept is that the children walk, jog or run with their classmates in the safety of their own playground. Everyone has fun taking part - it is not P.E. and it is not competitive - while building fitness, relationships, confidence and resilience.

Back in the classroom, it helps children to focus and, as with all physical activity, contributes towards raising attainment. Importantly, it also meets the needs of childhood – all provided in a golden 15 minutes – which can be summed up as: Fun, Friends, Fresh air and Freedom; and, of course, Fitness comes with the territory.

Home and School Partnership

The school endeavours to promote and maintain good relationships with parents/ carers who are vital partners in the education of the children.

Some ways in which parents are involved in the life of the school are:

- Parent governors and membership of governing body committees (see section on School Governors below).
- A Parent Voice session once a term.
- Formal meetings three times a year with their child's teachers. The first, in the Autumn term, to share information about the child, how they have settled down in their new class, the progress they have made and how this can be built upon. The second meeting in the spring term reviews mid-year progress. There is a third, optional parents' evening at the end of the Summer Term which gives parents an opportunity to discuss their child's annual report.
- Regular newsletters and reports on the website.
- Parents of children with Special Educational Needs meet the class teacher and the Inclusion Leader regularly to discuss the child's progress towards targets.
- The Executive Headteacher and Head of School make themselves available to parents first thing in the morning and at home time whenever possible. Parents may also arrange formal meetings.
- Parents are consulted regularly on important issues; we undertake a Parent Survey every year and hold Parent Voice consultation events.
- All parents are invited to our class assemblies and to regular class coffee mornings where they can spend some time with their child looking at their work and talking to their child's teacher.
- Before children enter the school in Nursery or Reception class a home visit is undertaken where we can get to know the child and answer parents' questions.

- There are also a wide range of courses, workshops and activities for parents including ESOL, First Aid, Parenting, Family Learning, Keep Fit, Creative Sewing etc.

Accidents in School

Please make sure that you complete and keep up to date the EMERGENCY CONTACT FORM. You will be given a new form in September each year. This form has details of how to contact each parent/ carer during the day. We would only use this if your child became ill or was injured during the day. The forms are all kept in a folder near the telephone and are kept strictly confidential. On this form please write any medical details that we should know about.

If your child bumps his/ her head and is at risk of concussion we will notify you. We will also contact you if your child has been injured or ill while at school. More minor accidents are also recorded in the School Accident Book.

Behaviour

The school's Behaviour Policy is based on positive reinforcement of good behaviour. There are incentive reward systems in place. The Behaviour Policy can be found on the school website.



Federation Governing Body

Foundation Governors

Robin Precey (Chair), *appointed by the Deanery Synod*

Revd. Richard Springer, *ex-officio as Priest-in-charge, St George-in-the-East*

Revd. Prebendary Alan Green, *ex-officio as Rector of St John's Church*

Nathanial Darling, *appointed by St George-in-the-East Parochial Church Council*

Rowena Dooley, *appointed by St John's Parochial Church Council*

Giles Smith, *appointed by the LDBS*

Nicola Thomas, (Vice chair) *appointed by the LDBS*

Vacancy, appointed by the Deanery Synod.

Local Authority Governor

Rachel Maidment

Staff Governors

Terry Bennett, *ex-officio as Executive Head Teacher*

Eleanor Wall, *elected by the staff of both schools*

Tina Grundy, *co-opted by the Federation Governing Body*

Parent Governors

Arif Ahmed, *elected by the parents of both schools*

Lutfu Khanom, *elected by the parents of both schools*

Responsibilities

The governors are responsible for the schools and all that happens in them. Operational matters are entrusted to the Executive Headteacher (EHT) and senior leadership teams. Governors are responsible for:

- maintenance of the buildings,
- school finances; they decide how the school budgets are spent,
- delivery of the National Curriculum,
- the standard of behaviour in the schools,
- selection of staff.

The Governing Body has legal duties, powers and responsibilities which it must carry out. Governors may only act and make decisions as a body, not as individuals. Much of the Governing Body's work is undertaken by

committees with specific areas of responsibility, these currently include:

- Pupil and curriculum
- Finance, premises and personnel
- Admissions

Complaints

The Education Reform Act (1988) provides a system for complaints by parents about the provision of a curriculum including Religious Education and Worship. If you have a complaint in the first instance this should be discussed with the Executive Headteacher. After that if you wish to go further please put the complaint in writing and send it to the Chair of the Governors.

The Pupil Services Section of the local authority may also be able to help you. Their address is;

Tower Hamlets Education,
3rd floor, Mulberry Place,
5 Clove Crescent, London, E14 2BG.

Telephone: 020 7364 5000 and ask for Pupil Services.

The Federation Complaints Procedure can be found on the website.

The Curriculum at St John's

We teach the National Curriculum in Key Stages 1 and 2 (Years 1-6), and the Early Years Foundation Stage Framework in the Nursery and Reception classes.

We use the International Primary Curriculum (IPC), which is a cross curricular way of teaching science, geography, history, art and design and technology. Each half-term the class has an IPC 'theme' and the teacher will often link English and Mathematics skills in with this, if appropriate.

Please refer to the school's Learning and Teaching Policy. The amount of time allocated to curricular subjects at St John's is based on statutory requirements to take account of:

- our Mission Statement and aims
- the use of comparative data
- our own personal knowledge of our children.

We believe that English and Mathematics require the greatest input at

present.

Additionally, because children's health and well-being is so important in an environment like ours, we give a high priority to physical education (PE) and healthy activities. Pupils in years 4 and 5 go swimming every week and each class will have at least two school based PE lessons a week.

The school enters teams and individuals for sports galas and competitions throughout the school year.

English

English is taught every day following the National Curriculum Programmes of Study for English, pupils have 1.5 hours of English which includes guided reading, whole class shared reading and writing, and group and independent learning. Children take home books in their book bags. We ask parents to read regularly with their children and support them with their reading homework. The school has a thriving library which is central to the school. We employ an excellent professional librarian who is assisted by school staff.

Mathematics

Up to 1 hour a day for KS1 and KS2. Teaching is based on the National Curriculum Mathematics Programmes of Study. Within the lessons, teachers will include mental/oral mathematics and times-tables activities.

Science

Science is taught both through our IPC topics and in stand-alone lessons using the 'Switched on Science' scheme, to ensure full coverage of the curriculum.

Computing

The needs of the computing curriculum are met through the use of 'Switched on Computing'. Additionally these skills are developed in context across other curriculum areas.

Music

All children from Year 1 upwards take part in a singing assembly every week. THAMES (Tower Hamlets Arts & Music Education Service) provides specialist teachers for lessons in:

- African Drumming (Year 1)
- Tuned Percussion (Year 2)
- Recorders (Years 3 & 4)

- Flute (Years 5 & 6)
- Clarinet (Years 5 & 6)

We also have a Key Stage 2 choir and take part in borough music projects.

Foreign Languages

Children in Key Stage 2 are taught French by class teachers.

Citizenship and Personal, Social & Health Education

Although Citizenship is not part of the statutory curriculum the school has a number of activities already in place. Circle time and Class Council have been written into each class' timetable and we have a lively School Council. PHSE is taught in each class as a curriculum subject, but of course, permeates many of the other subjects taught in school. In addition the whole school benefits from the drugs education provided by our Police Liaison Officer and fire safety visits from the Fire Brigade whilst selected classes receive personal health input from the school nurse.

Physical Education

Each class has two in-school P.E. sessions covering dance or gymnastics and games skills. Time allocated to swimming includes changing time and walking to the pool.

Religious Education (RE) and Collective Worship

Religious faith and practice is given a high profile both in the school as a community and through the curriculum. Because St John's is a Church of England school there is a particular focus on the Christian faith, but we also recognise the value and richness of a multi-faith community and endeavour to draw upon this community in order to promote a positive school environment. We follow the Discovery scheme of work.

The school holds collective worship every day reflecting its Mission Statement. The content of each assembly is broadly Christian. For any information on assembly content, please speak to the Executive Headteacher or the Chair of the Governors.

The Revd Preb. Alan Green, the parish priest of St John's, takes assembly on Thursdays and the school attends St. John's Church to mark the major celebrations of the Christian year.

Right to withdraw from RE and Collective Worship

Although the Education Reform Act (1988) gives parents the right to

withdraw their child from Religious Education and Collective Worship, it is unlikely that parents who have chosen St John's School should wish to do this. However if you do wish for this, please consult the Executive Headteacher.

Special Educational Needs

Staff concerned about children will first speak to parents and put in place a plan of action in the classroom. If there is still a concern, they will consult the Inclusion Leader. The child's needs will be considered and discussed and a further plan of action will be followed. Parents are consulted at every stage.

The first level of intervention may mean using special strategies with specific targets to be achieved by the child within the classroom.

Reviews for children with Special Needs take place every term and this is used to plan for the next stage of development.

We follow our Mission Statement by recognising and developing each individual's strengths and talents through differentiated teaching, enabling them to succeed and flourish now, in their next stage of education and in the wider community.

Sex & Relationships Education

The Governors have agreed that sex and relationship education should be taught in the school and that questions are answered by teachers when they arise. Information will be given at the child's level of understanding. Parents are invited to a meeting each year to have a look at the materials their child will be using in these lessons.

The Education Reform Act (1988) gives parents the right to withdraw their child from Sex and Relationships Education. If you do wish to do this, you will be given an opportunity to do so each year.

Educational Visits

Whenever possible the school encourages class teachers to take their class out on Educational Visits to broaden the curriculum and to enhance the curriculum covered in the classroom. Wherever possible the visit is planned as part of the Half-Term plan. To ensure the safety of the children a risk assessment is completed and given to the senior leadership team to authorise. Generally classes travel by public transport.

Record Keeping and Assessment

As children progress through the school year teachers assess their learning both formally and informally to ensure that they are making good

progress and the teaching is planned to meet the needs.

Progress is discussed at the Parent Evenings in the Autumn and Spring terms and at the end of each year a report to parents is written on each child's work and progress.

There are national tests and assessments for children in Class 1 (Phonics), Class 2 (Reading, Writing and Mathematics), and Class 6 (Reading, Writing, Mathematics and Spelling, punctuation and grammar). Your child's results will be reported to you. Anonymised class results will be reported to the Governors and the local authority.

Homework

Each week teachers give each child in Years 1 to 6 a piece of literacy and a piece of numeracy work on a Friday. This work is to be completed at home with an adult and handed back in the following week.

This regular homework will be in addition to Home Reading and spelling lists. Teachers may still give out additional targeted work. For this to be a success it is essential that there is an effective partnership between the school, pupils, parents and other carers and I have asked teachers to make a note of who completes and returns the homework each week.

Equal Opportunities and Race Equality

St John's is totally committed to a policy of equal opportunities for all its children and staff regardless of their class, race, sex or disability. We value the cultures of all our children and strive to teach them and treat them in a fair and just manner.

Documents

The school has copies of the National Curriculum and documents for all subjects. Copies of school policies are also available. Any parent is welcome to come and either enquire about them, read them or take away a copy (subject to a small charge to cover the cost of copying).

Term Dates and Holidays - 2019/ 2020

Autumn Term 2019 (73 days)

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| Staff Training | Monday 2 nd September Tuesday 3 rd September |
| First Day of Term | Wednesday 4 th September |
| Half Term | Monday 21 st – Friday 25 th October |
| Second half of term | Monday 28 th October |
| Last Day of Term | Friday 20 th December |

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| <i>Christmas Day</i> | <i>Wednesday 25th December</i> |
| <i>Boxing Day</i> | <i>Thursday 26th December</i> |

Spring Term 2020 (59 days)

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|-----------------------|---|
| <i>New Year's Day</i> | <i>Wednesday 1st January</i> |
| Staff Training | Monday 6 th January |
| First Day of Term | Tuesday 7 th January |
| Half Term | Mon. 17 th to Fri. 21 st February |
| Second half of term | Monday 24 th February |
| Last Day of Term | Friday 3 rd April |

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|----------------------|-------------------------------------|
| <i>Good Friday</i> | <i>Friday 10th April</i> |
| <i>Easter Monday</i> | <i>Monday 13th April</i> |

Summer Term 2020 (58 days)

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| First Day of Term | Monday 20 th April |
| Staff Training | Friday 1 st May |
| May Day Bank Holiday | Friday 8 th May |
| Half Term | Monday 25 th to Friday 29 th May |
| Second half of term | Monday 1 st June |
| Last Day of Term | Friday 17 th July |

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| <i>Ramadan begins</i> | <i>Sunday 5th May 2019* Thursday 23rd April* 2020</i> |
| <i>Eid Al-Fitr</i> | <i>Tuesday 4th June 2019* Sunday 24th May* 2020</i> |
| <i>Eid Al-Adha</i> | <i>Sunday 11th August 2019 Friday 31st July 2020</i> |

190 School Days, 5 Staff Training Days (1 to be arranged)

Home school Partnership Agreement

It is the responsibilities of parents/carers to:-

- **explain to the child what school is for:** a place for learning where they will be with other people; that means sharing books, equipment, adult attention and co-operating with others.
- **help your child with their learning:** Showing an interest in what they do at school, sharing reading books, looking after school resources; attending parents' meetings to discuss your child's progress and supporting them with their homework.
- **support the school.** Share any worries or concerns privately with the teacher first. Please don't voice your concerns in front of your child or other in a public place. We are always willing to listen and come to a shared understanding. If a parent criticises the school, the child will do the same, and this can affect learning.
- **send the child to school on time,** every day and to collect them on time. Endeavour to avoid taking holidays during term time.
- **send the child to school ready to learn.** Children need to concentrate to learn, and therefore need to be fit and well, to have had enough sleep, to have eaten, and be dressed in full school uniform with their PE or swimming kit in school when needed.
- **communicate with the school** any special medical needs, or any special circumstances at home that may affect your child's learning.
- **support the school's policies and guidelines,** e.g Behaviour, Homework, Special Educational Needs and Attendance policies and School Dress Code.

It is the responsibility of all staff to:

- **know the children as individuals.** This means where they are in their learning, how they learn, what sort of people they are, and the best way to support them.
- **provide a balanced curriculum.** This means helping child to acquire skills in reading, writing, maths, science and other areas identified by the school.

- **help children becoming independent learners.** Supporting and encouraging them to think for themselves, develop their own opinions, and to organise their time and resources effectively.
- **help children develop as individuals,** encouraging confidence, self-esteem and positive relationships with other children and adults.
- **form positive relationships with parents/carers,** so that there is a shared understanding. Children learn best when school and home work together for the benefit of the child.

Your Child's Responsibilities

As parents and teachers, we need to explain to children what is expected of them. Here are some examples of the behaviour we require, in and out of the classroom.

- Co-Operating with others
- Taking responsibility for their actions
- Developing self-control
- Respecting the feelings of others
- Sorting out problems calmly
- Working hard and allowing others to do so.
- Trying their best in everything

..... And following the **Golden Rules!**